



Student employee – Academy (m/f/d)

RESPONSIBILITIES

- Support of the OSTHUS Academy in administrative tasks and daily business
- Participation in various projects of the OSTHUS Academy
- Adoption and management of (sub-) processes (e.g. feedback)
- Management and maintenance of the documentation tools and the learning management system
- Creation of smaller training units

REQUIREMENTS

- Registered student, ideally with a focus on organizational- and staff development or similar
- Distinct communication skills, organizational talent and an independent, structured working style
- Good knowledge of common MS Office applications
- Affinity to graphic design
- Previous knowledge in dealing with Confluence or JIRA is advantageous
- Very good English- and German skills (written and spoken)

HOW TO APPLY

E-mail your résumé with salary expectations and desired start date to career@osthus.com. Refer to “student employee – Academy (m/f/d)” in the subject line.

Your personal contact: Ivonne Braun

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Eisenbahnweg 9-11
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Contact us:
+49 151 11435345
Also via WhatsApp!

Find out more about our culture and your benefits on www.osthus.com/career

ABOUT OSTHUS Group

OSTHUS Group supports teams in building a deeper understanding of how data can be used to strategically amplify enterprise value long-term. From integration management, analytics to archiving and purging, our team works with company stakeholders to transform enterprise data into high value digital asset. The Group consists of four companies at the moment: OSTHUS Services and three product companies: ZONTAL (e-Archiving and Lifecycle Management Systems), LeapAnalysis (Federated Virtualized Semantically-driven Data Integration) and Accurids (Distributed Reference and Master Data System), all of which offer ground-breaking technology where none of its kind currently exist in industry.

ABOUT OSTHUS Services

OSTHUS is a leader in Scientific Informatics. Our customers are the top companies in the pharmaceutical, bioinformatics and life science industries. With sites in Europe, the US and China, we offer a modern, exciting and attractive working environment. Using state-of-the-art methods and technologies, we work on future-oriented projects in the areas of Big Data, Machine Learning and AI. Personal development, innovation and diversity are of great importance to us as well as to our customers and employees.